



Urban Greens, a program that includes several community gardens managed by the Muskingum Soil and Water Conservation District (MSWCD), is growing with a purpose in 2025! We will be growing produce for food pantries in Muskingum County while promoting and teaching gardening, conservation practices, wellness and health to garden participants and the public.

The MSWCD is hiring Garden Coordinators for its Urban Greens Program. The positions are seasonal/temporary, lasting no more than 120 days, and part time, no more than 20 hours per week. The schedule is flexible.

Applicants must be 18 years of age and able to pass a drug screening and moving vehicle check. A BCI background check is required. Knowledge of or willingness to learn gardening/urban agriculture practices is helpful, but the most important things are a willingness to help others, a good attitude, and a great work ethic!

Each Garden Coordinator will work with the MSWCD Urban Agriculture Specialist. The applicant should be capable of working in the gardens and assisting with physical activities such as planting, weeding, and harvesting, as needed. Garden Coordinators will help organize and oversee volunteers and groups interested in giving back to their community, as much of the produce raised will go to local food pantries and others in need. They will welcome volunteers into the gardens and act as the liaison between the volunteers and the Urban Ag Specialist, reporting any needs or issues to the Urban Ag Specialist. They will help keep volunteers and the public informed of fun and educational events and may be asked to assist with or attend events, many of which are in the evenings or Saturdays. Garden Coordinators will track the pounds of produce harvested and donated, and the volunteers' hours in the garden.

A complete position description and official position application can be found on our website at www.muskingumswcd.org or may be picked up at the MSWCD office, 225 Underwood Street, Ste. 100, Zanesville, Ohio Monday through Friday, 8:00 a.m. – 4:30 p.m. Please include a resume when returning the application. . **A completed official application is required in order to be considered for the position.** The deadline to apply is March 31, 2025 at 4:30 p.m. Position start dates will vary, beginning in April, with position end dates varied as well, through November 2025.

An Equal Opportunity Provider and Employer

The SWCD and NRCS prohibit discrimination in any program activity or employment on the basis of race, color, national origin, sex, religion, age, disability, retaliation, political beliefs, sexual orientation, marital or family status, or genetic information. Persons with disabilities who require alternative means of communication (Braille, large print, etc.) or who need special accommodations for meetings should contact the SWCD office at (740) 454-2027.